

## VFW Auxiliary Online Academy

<https://vfwauxiliary.org/online-auxiliary-academy/>

### Membership Summary Report (formerly MemStats)

- [Brief Tutorial on the Membership Summary Report](#) (4 minutes)

### Member Videos

- Auxiliary Member: [MALTA Membership System Training](#) (13 minutes)
- Auxiliary Member: [MALTA Membership System Virtual Tour](#) (3 minutes)
- Auxiliary Member: [How to Activate Your MALTA Account](#) (4 minutes)
- Auxiliary Member: [How to Convert to, and Pay for, a Life Membership with a Credit Card](#) (3 minutes)
- Auxiliary Member: [How to Pay Your Annual Dues Online with a Credit Card](#) (3 minutes)

### Secretary Instruction

- [Installation Report Form for Auxiliaries/Districts/County Councils](#) (Fillable pdf)
- [Form to Submit Delegates and Alternates for National Convention](#) (Fillable pdf)

### Treasurer Videos

- Auxiliary Treasurer: [Payment Method Information Confirmation](#) (2 minutes)
- Auxiliary Treasurer: [Update and Confirm Dues](#) (2 minutes)
- Auxiliary Treasurer: [Pay Dues for Individuals of Your Auxiliary](#) (2 minutes)
- Auxiliary Treasurer: [Purchase a Bond for Your Auxiliary](#) (1 minute) – **Be advised there is NO SOUND with this video.**
- Auxiliary Treasurer: [How to Void a Transaction](#) (2 minutes)

### Administrative & Instructional

- [Local Auxiliary Treasurers and Trustees Training](#) (video)
- [Local Auxiliary Treasurers and Trustees Training](#) (PDF document)
- [990N ePostcard Instructions](#)
- [IRS Form 990N ePostcard Guide](#)
- [VFW Auxiliary Branding Center](#) (15 minutes)

### Social Media

- [How to Set Up Your Auxiliary Facebook Page](#) (updated May 2018) – PDF
- [How to Add or Remove An Administrator on Your Auxiliary Facebook Page](#) (updated May 2018) – PDF
- [How to Post to Your Auxiliary Facebook Page](#) (updated May 2018) – PDF
- [How to Schedule a Post on Your Auxiliary Facebook Page](#) (updated May 2018) – PDF
- [How to Edit or Delete Posts on Your Auxiliary Facebook Page](#) (updated May 2018) – PDF
- [Best Practices for Your Auxiliary or Department Facebook Page](#) (updated May 2018) – PDF

### Membership & Leadership

- [Engaging Your Auxiliary's Existing Members](#) (updated May 2018 7½ minutes) Video
- [Engaging Your Auxiliary's Existing Members](#) (updated May 2018) PDF